

Practise and consolidate your learning by completing our activities. In this one you need to choose the right word from the list to complete the sentences below.

Question 1: In order to give this _____ I will need a laptop computer, projector and a screen.

Answer:

- a. examination
- b. presentation
- c. explanation

Question 2: The point of a concluding paragraph is to _____ the key arguments or points raised in the essay.

Answer:

- a. summarise
- b. discuss
- c. present

Question 3: In a short essay three or four main _____ are enough.

Answer:

- a. instruction
- b. information
- c. arguments

Question 4: Your conclusion is _____. I am not sure I accept it.

Answer:

- a. debatable
- b. explicable
- c. analytical

Question 5: You will need more reasons and evidence _____ me.

Answer:

- a. convince
- b. explain
- c. inform

Question 6: To _____ how this machine works, clear diagrams are required.

- Answer:**
- a. explain
 - b. argue
 - c. examine

Question 7: These diagrams will need to be accompanied by short _____.

- Answer:**
- a. comparisons
 - b. analyses
 - c. instructions

Question 8: The lecture was long and detailed, but very interesting. I found it quite _____.

- Answer:**
- a. informative
 - b. discursive
 - c. explicable

Question 9: There were _____ speaking more women than men in the workforce in the 90s than in previous decades.

- Answer:**
- a. comparatively
 - b. argumentatively
 - c. inexplicably

Question 10: The speaker's case was well presented and well argued. I found it quite _____ and by the end I had completely changed my mind on the matter.

- Answer:**
- a. analytical
 - b. convincing
 - c. debatable

Answers

In order to give this **presentation** I will need a laptop computer, projector and a screen.

The point of a concluding paragraph is to **summarise** the key arguments or points raised in the essay. In a short essay three or four main **arguments** are enough.

Your conclusion is **debatable**. I am not sure I accept it. You will need more reasons and evidence to **convince** me.

To **explain** how this machine works, clear diagrams are required. These diagrams will need to be accompanied by short **instructions**.

The lecture was long and detailed, but very interesting. I found it quite **informative**.

There were **comparatively** speaking more women than men in the workforce in the 90s than in previous decades.

The speaker's case was well presented and well argued. I found it quite **convincing** and by the end I had completely changed my mind on the matter.